

## Application for Employment

This application will remain active until the position is filled or closed. This application will not be considered unless fully completed. We are an equal opportunity employer. All applicable federal, state, and local laws will be followed to ensure consideration without regard to race, color, religion, sex, age, disability or other classification protected by law. We will make reasonable accommodations for persons with disabilities in accordance with applicable law. It is our intention that all qualified applicants be given equal opportunity and that selection will be made on job-related factors. Because of the volume of applications we receive, we cannot interview or respond to all applicants. We appreciate your interest in joining our team!

PERSONAL INFORMATION			
Last Name	First	M.I.	Date
Street Address		Apartment/Unit #	
City	State	ZIP	
Phone	E-mail Address		
Best time to call: Day _____ Time: _____ Voice Mail: <input type="checkbox"/> Yes <input type="checkbox"/> No			
Referral Source <input type="checkbox"/> Website <input type="checkbox"/> Ad <input type="checkbox"/> Employee <input type="checkbox"/> Other			
Name of Employee who referred you:			

EDUCATION HISTORY							
	Level or Degree Attained	Number of Years Attended	Major	Grade Point Average	Name of School	City, State	Did you Graduate?
High School			Not Applicable				
College							
Other							

WORK DESIRED			
Type of work-	(You must apply to specific positions)	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time	Date Available
Wage Desired	\$ _____ PER	Total Number of Hours Desired per Week	

AVAILABILITY							
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
From							
To							

**EMPLOYMENT DATA** – List all employment for the last 10 years starting with the most recent employer. Also account for any periods of unemployment. If you have a resume, we would appreciate receiving it along with this completed application.

From MO/YR	To MO/YR	Employer's Name and Address	Immediate Supervisor's Name and Phone #	May we Contact	Position Title and Duties	Wage	Reason for Leaving

Have you ever been suspended, terminated, and/or forced to resign from employment? YES  If yes, describe the circumstances.  
 NO

**Military Experience** U.S. Armed Forces Yes  No

Branch of Service	Years of Active Duty	Date of Separation	Rank

**HAVE YOU EVER DONE ANY VOLUNTEER WORK? YES [ ] NO [ ]** If yes, describe: (Omit any volunteer work which reflects your race, color, religion, age, sex, sexual orientation, marital status or disabilities)

**LIST ANY HOBBIES YOU HAVE:**

**GENERAL INFORMATON**

Are you 16 years of age or older? (work permit may be required) YES  NO  Are you 18 years of age or older? (work permit may be required) YES  NO

Have you been convicted of a felony? YES  NO  If yes, when and under what circumstances

Can you meet the attendance requirements of the position for which you are applying? YES  NO

Have you ever worked for this company before? YES  NO  Position/Dates

Can you prove legal right to work in the U.S.? YES  NO

Can you perform the essential functions of the position for which you are applying? YES [ ] NO [ ]  
If no, please explain. (If you have any question as to what functions are applicable to the position for which you are applying, please ask the interviewer before you answer this question)

## DISCLAIMER AND SIGNATURE

By signing below, I certify that all information on this employment application and the attached documents is true and complete to the best of my knowledge. I authorize the company and its agents to verify all statements and information contained on such documents, and to contact any persons or entities necessary to do so. I release all such persons and entities from liability for providing this information to the company and its agents. I further acknowledge that any false, inaccurate or incomplete statement or representation made by me, either on this application, attached documents or in person, whenever or however discovered, to a representative or agent of Blue Harbor Resort shall be an independent and sufficient basis for Blue Harbor Resort to refuse to hire me or to terminate my employment if the falsification or omission is discovered after I become employed by Blue Harbor Resort.

I understand that this application and other company documentation provided to me now or at any time during my employment with Blue Harbor Resort are not contracts or other promises of employment. If I am offered employment by Blue Harbor Resort, I understand and agree that my employment will not be for any fixed duration, but rather will be an "at-will" employment relationship, subject to termination at any time and for any reason by either me or Blue Harbor Resort, with or without advance notice.

I also acknowledge that Blue Harbor Resort and its agents may conduct a background check on me and therefore will be obtaining consumer report(s) or investigative consumer report(s) about me. As part of such background check(s), I understand that Blue Harbor Resort and its agents may verify the accuracy of any and all information contained in this application and the attached documents, including credit, criminal record, educational, employment and references. I have willingly consented on a separate form that I have executed at the same time that I completed this employment application to allow Blue Harbor Resort and its agents to obtain consumer report(s) or investigative consumer report(s) about any and all aspects of my background, whether during the application process or during my employment with the company, if any.

I also understand that if I am offered employment by Blue Harbor Resort, I may be required to undergo drug and/or alcohol testing as allowed by applicable federal and state law. I may be required to pass such drug and/or alcohol testing in order to assume my employment with Blue Harbor Resort if such offer of employment is made.

I understand that I am required to abide by all rules and regulations of the company. I have read, understand, and by signing below agree to all of these statements.

\_\_\_\_\_  
**Signature:**

\_\_\_\_\_  
**Date:**

### FOR OFFICE USE ONLY:

Routed: Yes \_\_\_\_\_ No \_\_\_\_\_

Routed To: \_\_\_\_\_ Date Routed: \_\_\_\_\_

Interviewed: Yes \_\_\_\_\_ No \_\_\_\_\_ Name of Interviewer: \_\_\_\_\_  
If yes, please attach interview notes.

Reason not interviewed: \_\_\_\_\_

Date returned to HR: \_\_\_\_\_

Please list three (3) references not related to you:

Name	Address	Phone Number